

ORDER FORM

Clinician's Name:

RCSLT/HPC no:

Email address:

Tel. No.:

Home User Name (If known)

Delivery Address: Clinician Home User

StepByStep [®] version 3.0 words	Qty	Price	Subtotal
Home User Licence		£200.00	
Clinician Licence		£450.00	
1 day Training for up to 2 delegates (optional)		Free	
Postage and Packaging (Only include if you want a CD sent to you – otherwise we will send you your license number by email)			£5.00
		VAT @ 15%	
Please make cheques payable to Steps Consulting Ltd		TOTAL	

Orders are exempt from VAT for individual home-users on completion and return of the included VAT exemption form.

For marketing purposes, please advise us of how you heard about the software

Please send the completed form to: -
 Steps Consulting Ltd,
 Limes Barn, Luckington Road,
 Acton Turville, South Glos, GL9 1HG
www.steps.eu.com
 Or email sales@steps.eu.com
 Tel. no for further enquiries 01454 218436

VAT Exemption form
Software for speech rehabilitation: Supply to individual

Customer:

If you are in any doubt as to whether you are eligible to receive goods or services zero-rated for VAT you should consult Customs & Excise Notice 701/7 'VAT reliefs for disabled people' or contact the C&E National Advice Service on 0845 010 9000 before signing this declaration

I (full name)

.....

of (address)

.....

.....

.....

.....

.....

.....

Post Code.....

Telephone No.....

Declare that:

- I am chronically sick or have a disabling condition by reason of: (give full and specific description of your condition)

.....

.....

.....;

and that

- I am receiving from Steps Consulting Ltd, the following goods which are being supplied to me for domestic or my personal use:

(Description of goods) *StepByStep software for speech rehabilitation.*

and I claim that the supply of these goods is eligible for relief from value added tax.

..... (Signature)

..... (Date)

Supplier

We, Steps Consulting Ltd, Limes Barn, Acton Turville, South Glos. GL9 1HG, are supplying to the person named above the following goods; *A home licence of StepByStep software for speech rehabilitation* for the personal use of the disabled person.

..... (Signature)

..... (Date)

N.B. There are severe penalties for making false declarations